



**Village of Savoy**  
**Robert C. McCleary Municipal Center**  
**611 North Dunlap Avenue**  
**Savoy, IL**

<b><u>MINUTES OF</u></b> <b><u>BOARD OF TRUSTEES MEETING</u></b>
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DATE: May 6, 2020                      PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER  
611 North Dunlap Avenue  
Savoy, IL 61874

TRUSTEES PRESENT:                      President Joan E. Dykstra  
Trustee John P. Brown  
Trustee Dee Shonkwiler  
Trustee Bill Vavrik

TRUSTEES PRESENT VIA  
VOICE CONFERENCE CALL:              Trustees Jan Niccum and Heather Mangian

TRUSTEES ABSENT:                      Trustees A. J. Ruggieri

STAFF/PERSONNEL  
PRESENT:                                      Levi Kopmann, Acting Village Manager/  
Public Works/Engineer  
Sam Smith, Electrical/Deputy Building Inspector  
Dennis Donaldson, Director of Planning & Econ. Dev  
Jesse Stephens, Assistant Director of Public Works  
Billie Jean Krueger, Village Clerk  
Marc Miller, Village Attorney

STAFF/PERSONNEL  
ABSENT:                                        Dan Davies, Zoning Administrator

GUESTS PRESENT:                        Anthony Jensen, Farnsworth Group

CONVENED:                                  7:00 P.M.  
ADJOURNED:                                8:00 P.M.

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**1. CALL TO ORDER AND ROLL CALL**

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present, Trustees Niccum and Mangian answering present via voice conference call, Trustee A.J. Ruggieri was absent, and a quorum declared.

## **2. PLEDGE OF ALLEGAIANCE**

President Dykstra led the Pledge of Allegiance to the flag.

## **3. PUBLIC PARTICIPATION**

President Dykstra asked if there was any public participation. None received.

## **4. OTHER AGENDA ITEMS**

President Dykstra asked for other agenda items to be added. None were added

## **5. CONSENT AGENDA - APPROVAL OF MINUTES**

A. MINUTES - Board of Trustees of 3-4-2020, 4-8-2020, and 4-22-2020  
Trustee Niccum made a motion to approve the Board of Trustees Minutes of 3-4-2020, 4-8-2020, and 4-22-2020, as presented, seconded by Trustee Brown;  
By Trustee vote:

Ayes: Brown, Shonkwiler, and Vavrik

Votes Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

## **6. BUSINESS**

### **A. APPROVAL OF SANITARY AND STORM SEWER ASSET MANAGEMENT PLANS**

Trustee Vavrik made a motion to approve a contract with Farnsworth Group to provide Asset Management Plans for Savoy's storm and sanitary sewer system for an amount not to exceed \$90,000, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Shonkwiler, yes; and Vavrik, yes

Vote Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

### **B. APPROVAL OF SIDEWALK INFILL ALONG WESLEY AVENUE TO GRAHAM DRIVE**

Trustee Brown made a motion to approve a contract with Cross Construction to complete the sidewalk infill proposed along Wesley Avenue and reconstruct the sidewalk ramps at the northwest corner of Wesley Avenue and Graham Drive intersection for a total amount of \$35,130, seconded by Trustee Shonkwiler;

By Trustee vote: Brown, yes; Shonkwiler, yes; and Vavrik, yes

Vote Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

### **C. PURCHASE OF TORO GROUNDMASTER 4000-D**

Jesse Stephens, Assistant Director of Public Works, presented information, pictures, and the Illinois Tate Contract Pricing from MTI Distributing.

**Trustee Niccum made a motion to approve the purchase of a Toro Groundmaster 4000-D Mower from MTI Distributing, as presented, for an amount not to exceed \$60,000, seconded by Trustee Shonkwiler;**

**By Trustee vote: Brown, yes; Shonkwiler, yes; and Vavrik, yes**

**Vote Ayes Via Voice Teleconference call: Mangian and Niccum**

**Absent: Trustees Ruggieri**

**Motion carried.**

### **D. PROCLAMATION – PROFESSIONAL MUNICIPAL CLERK’S WEEK**

President Dykstra read the Proclamation – 51<sup>st</sup> Annual Professional Municipal Clerk’s Week May 3-May 9, 2020.

**Trustee Vavrik made a motion to approve the Proclamation – Professional Municipal Clerk’s Week, seconded by Trustee Brown;**

**By Trustee vote: Brown, yes; Shonkwiler, yes; and Vavrik, yes**

**Vote Ayes Via Voice Teleconference call: Mangian and Niccum**

**Absent: Trustees Ruggieri**

**Motion carried.**

## **7. STAFF REPORTS**

### **A. ACTING VILLAGE MANAGER**

Levi Kopmann, Acting Village Manager, presented the Village Manager’s Report for the month of April 2020.

Trustee Niccum commented that he believed the engineering services design by Fehr Graham was an emergency action.

### **B. ASSISTANT DIRECTOR OF PUBLIC WORKS**

Assistant Director of Public Works, Jesse Stephens, presented the Public Works Report, together with listed Projects supervision and inspections for the month of April 2020.

Stephens also informed President Dykstra and the Trustees that the Savoy Public Works Department had managed to stay open the entire months of March and April. Also, Zoning Department employees, Sam Smith and Orie Turnbull, and Savoy Recreation Center employees, Kollin Marquardt and Colby Munn, had also assisted the Public Works Department.

C. ZONING ADMINISTRATOR

In Dan Davies absence, Sam Smith, Electrical/Deputy Building Inspector, presented the Zoning Report for the month of April 2020, together with Building Permit Detail Report for the month of April 2020 indicating a total of 36 Building Permits.

Smith also sated he had been working with the Savoy Post Office on delivering the mail to new subdivisions in Savoy where there would be a group of mailboxes, instead of one at each individual residence.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of April 2020 to President Dykstra and the Trustees.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of April 2020.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller presented his April 2020 Status Report and Statement for services rendered.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was not present.

**8. BOARD OF TRUSTEES COMMUNICATIONS**

- President Dykstra stated she had attended many Zoom meetings recently with Illinois state legislators and the Champaign County Chamber regarding the Restore Illinois Plan with 4 sections in Illinois and the timeline for each phase. She indicated Illinois Governor Pritzker had initiated the Phases in 28-day increments, while other states had a two-week increment. Also, with day cares opening after business openings did not seem right.
- Trustee Niccum pointed out that the new tax bills had just been sent out and showed that 9 ½% went to Savoy with 66% going to the Unit 4 School District. So, any resident could see that Savoy's real estate taxes remain low.
- President Dykstra stated there would be a BOT Study Session on 5-13-2020 and one of the discussions would be the President of the Prairie Fields HOA wanted to discuss some parking problems on Tickseed.

**9. ADJOURN**

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 8:00 p.m.

Respectfully Submitted,

*Billie Jean Krueger*

Billie Jean Krueger, Village Clerk

**This meeting was recorded.**

Approved this 3<sup>rd</sup> day of June 2020.

*Billie Jean Krueger*